OFFICE OF THE CIRCUIT EXECUTIVE United States Third Circuit

Margaret A. Wiegand Circuit Executive

601 Market Street 22409 United States Courthouse Philadelphia, Pennsylvania 19106-1790

Tel: (215) 597-0718

Fax: (215) 597-8656

December 3, 2015 (via email)

MEMORANDUM

To: Marcia M. Waldron

John A. Cerino William T. Walsh Michael E. Kunz Maria E. Elkins Robert V. Barth Glenda L. Lake

From: Renee Hurtig Edelman, Case Budgeting Attorney

Re: Guidelines for Claims Submitted for Reimbursement Under the Criminal

Justice Act in all District Court and Court of Appeals Representations

The Judicial Council of the Third Circuit adopted the attached Guidelines for Claims Submitted for Reimbursement Under the Criminal Justice Act in all District Court and Court of Appeals Representations, effective January 1, 2016.

The Judicial Council kindly requests that you post the attached on your Court's website, and distribute to all appropriate staff in your office.

If you have any questions, please contact me at renee_edelman@ca3.uscourts.gov or (267) 232-0210.